

AUSSS 2025/2026

SECRETARY GENERAL

CANDIDATURE



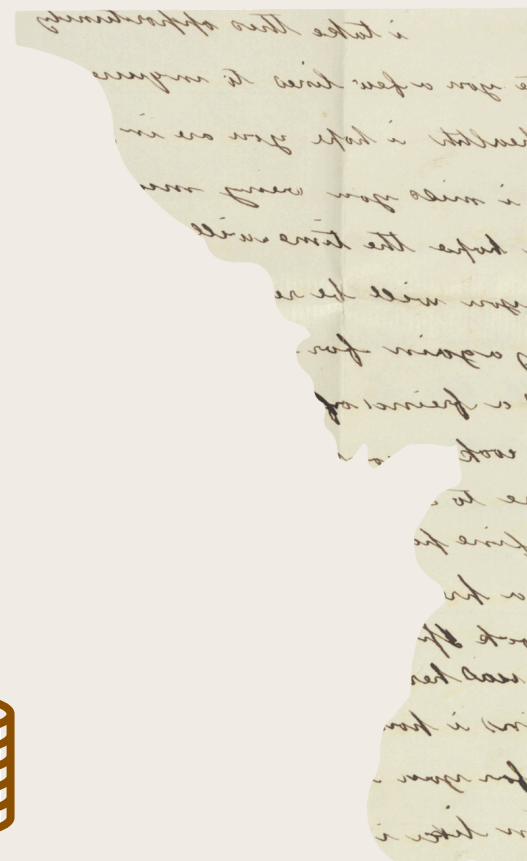
CONTENT



Curriculum Vitae

Motivation Letter

Plan Of Action





ALYAA ASHRAF MOHAMED

5TH YEAR MEDICAL
STUDENT

✉ alyaaashraf2001@gmail.com

☎ +20-100-352-2721

🏠 56 Gharb el Keshlak, Weili, Abbassiya,
Cairo



EDUCATION HISTORY

IGCSEs

Middle East International School

Year of Graduation: 2019

- High Achiever's Award
- Valedictorian

Bachelor of Medicine

Ain Shams University

2019-Present

IFMSA EXPERIENCE

POSITIONS HELD:

- [International] [24-25] Capacity Building Education Development Assistant
- [Local] [23-24] Capacity Building Division Director
- [National] [22-23] Fundraising Support Division CB DA
- [National] [22-23] National Advocacy Working Group Member

ASSEMBLIES ATTENDED

- [International] [ST & CB Plenary Team] MM25 NMO Management Sessions
- [Regional] [ST] EMR21 NMO Management Sessions
- [Regional] [Delegate] O'EMR 19 NMO Management Sessions
- [Regional] [ST] EMR20 NMO Management
- [National] 7 National General Assemblies

TRAINING ATTENDED

- [International] Project Management Facilitator, SMART Workshop (2022-Present)
- [International] IFMSA Trainer, SRT Cleopatra train (2022-Present)
- [International] CBB Camp Graduate (2024)
- [International] IFMSA Online Policy Making Course
- [External] National Climate Leadership Program Graduate (C3SD-NRC)

POLICIES

- MM24: Access to Medicine Policy Coordinator
- MM24: Fossil Fuel Divestment Policy SWG Member

LANGUAGES

ENGLISH ★★★★★

ARABIC ★★★★★

PORTUGUESE ★☆☆☆☆

PERSONAL SKILLS

- Leadership Skills
- Communication Skills
- Negotiation Skills
- Adaptability
- Presentation Skills

TECHNICAL SKILLS

- Proficiency in Microsoft Word, Excel, Powerpoint
- Proficiency in Canva, Adobe Photoshop and Davinci Resolve
- Excellent use of Jamboard, Mentii and poll.ev

OTHER SKILLS AND HOBBIES

- Photography
- Running
- Travelling
- Music

FACILITATION EXPERIENCE

Part of the IFMSA TP with over 180+ training hours for almost 800 trainees

- [Pre-Regional][TNRT] Pre-EMR 20
- [Pre-Regional][TNT] Pre-EMR 21
- [TNT] Trainer at Tunisian Training Camp 2023
- [TNT] Trainer at SRT Indonesia 2025
- [o'CBB] Trainer at o'CBB 2025
- [TOT Fundraising] Trainer at National TOT Tanta (2022-2023)
- [External] Designed and trained at MedMentors Teaching Program at ASU,
- Faculty of Medicine, which included soft skills, clinical skills, and career
- development opportunities for junior medical students.
- [External] Facilitator at WHO's Global Youth Forum (2022)
- [External] Facilitator at COY17 (2023) and LCOY 18 (2024)
- [External] Facilitator at COP 27(2023)

LEADERSHIP EXPERIENCE

As Local Capacity Building Division Director

- Revolutionized Capacity Building locally with initiatives as Local TP, Capacity
- Building Resource Center, Trainer Follow Up Sheet, and CB Reporting Guidelines.

As National FSD Capacity Building Development Assistant

- Coordinated 2 Competency Modules, TOT Training, and Trainers Database creation.
- Follow up with 27 FSD representatives throughout the year.

As Education Development Assistant

- Reformed CB Workshop regulations, including TNT, to meet the best standards.
- Drafted the Trainers Camp Regulations, which have been adopted in the AM25.
- Coordination of 3 CB Fairs and 3 MiniFaDes
- MM25 CB Plenary Assistant Secretary
- Review and Approval of more than 30 TNTs

MOTIVATION LETTER

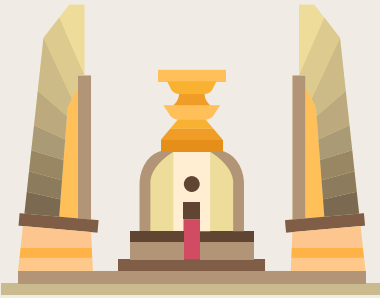
Dear AUSSS Family,

It feels weird to be writing a motivation letter for this position. After many years in IFMSA, taking on local, national and international positions, I have always had AUSSS on my side. It was support in form of fellow members who were in the same teams with me, the EB that always supported what I wanted and motivated me to keep going beyond, and every member I met in General Assemblies and activities that introduced me to new perspectives and new ideas. Every single part of me now is shaped by this committee. So why am I applying? It's because I would love to shape a part of AUSSS for the upcoming year: To give back the same way it has always given me.

Last year I was honored to work as the Bylaws Assistant and a team member of the Bylaws SWG. This experience shed light on the importance of making AUSSS a transparent, fair, supportive environment by all members for all members. It made me realize that bylaws and regulations are not meant to divide us nor restrict us, but to create standards that allow all members to practice their rights freely. This year showed me that these changes made can be impactful and how we can continue their sustainability onwards. My dream as Secretary General this year is to ensure AUSSS can function internally under the best possible standards, maintaining operating guidelines and building a strategy for AUSSS. I also can not wait to give back to this beautiful community in terms of support, knowledge and love. One of the most rewarding parts of IFMSA is the impact when it's seen locally, and the amount of fun it is to connect with that impact physically. Therefore, with all that in mind, I humbly present my Candidature for the Secretary General for the term 25/26, and I am thankful for taking the time to read this letter. Perhaps, you can resonate with parts of it too!

Yours sincerely,
Alyaa

THE PILLARS



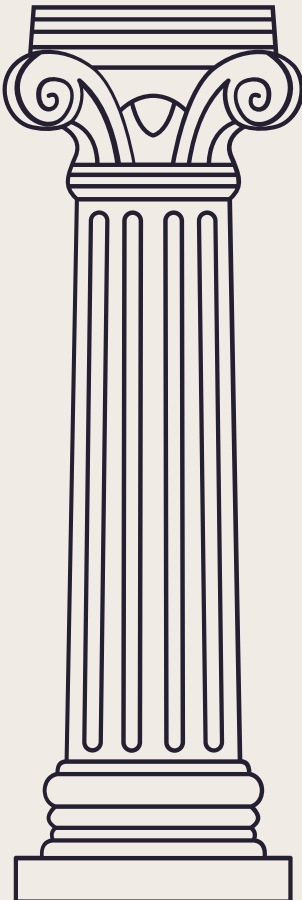
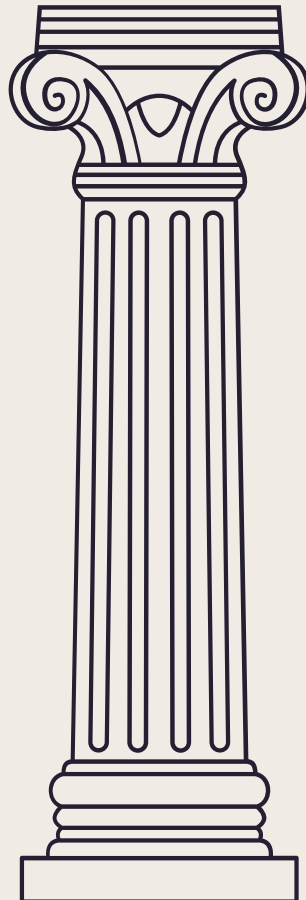
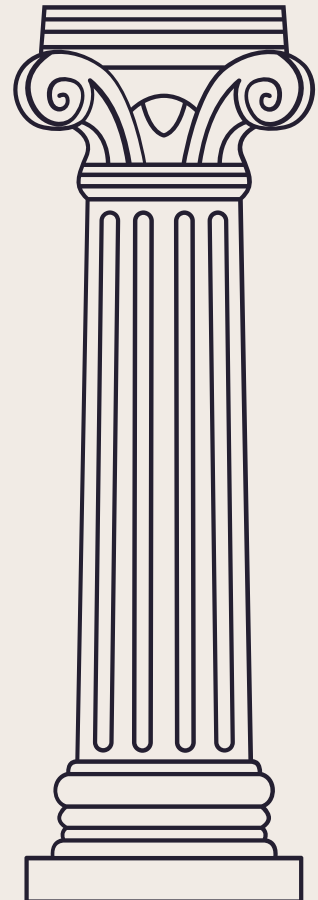
MEMBERS



BYLAWS



FINANCES



Pillar 1: Members of AUSSS

- Reviewing the current Membership status of AUSSS Members and ensuring ensuring they are updated according to the new bylaws
- Reviewal of Members currently present on the Email server to ensure only AUSSS members are on the server
- Working on a Membership Database created to ensure that all members are updated regularly and in a timely manner, as well as holding documentation of all active AUSSS members.
- Ensuring New members are aware of the current membership system, and how it implicates in AUSS decision making process
- Working with the TO to continue the Annual Guide for the term 25/26
- Working with the OC on the membership recruitment process, including but not limited to:
 - Membership Recruitment Database
 - Fees Processing
 - Eligible members for the new term



Pillar 2: Bylaws of AUSSS

- Ensuring the AUSSS Constitution and Bylaws is applied at all times
- Coordinating the Bylaws Proposal Changes for the General Assemblies which includes:
 - 1) Sending the Templates, Deadlines and procedures required for all eligible members to practice their proposing rights
 - 2) Pre-screening eligible proposals and sharing them on the server
 - 3) Coordinating Open Space Discussions prior and during the General Assembly
- Sharing the amended Bylaws to the server according to the dedicated timeline
- Updating and showcasing the AUSSS Plenary Guide to provide an accessible, easy to read manual for all members in order for them to practice their rights, the right way
- Working with the previous Sec Gen and Bylaws SWG 24/25 for recommendations on the updated Bylaws.
- Coordinating and Working on drafting the AUSSS Internal Operating Guidelines

Pillar 3: Finances & Documentations of AUSSS

- Working on, supporting and approval of preliminary budget plans for all AUSSS events
- Supporting TO members and Activity coordinators, along with CBSDD to create sessions and manuals dedicated to expand AUSSS's competency
- Coordination and Creation of the AUSSS's official Merch, TO merch..aaaaand more merch to come!
- Coordinating with the EB for a Financial Frameworks to allocate AUSSS resources efficiently...and merch!
- Ensuring the timely approval of paperwork documents needed for activities and exchanges in University
- Ensuring all AUSSS Financial documents and paperwork are documented and stored
- Working with the EB to propose that AUSSS can host at least 1 NGA by the end of this term

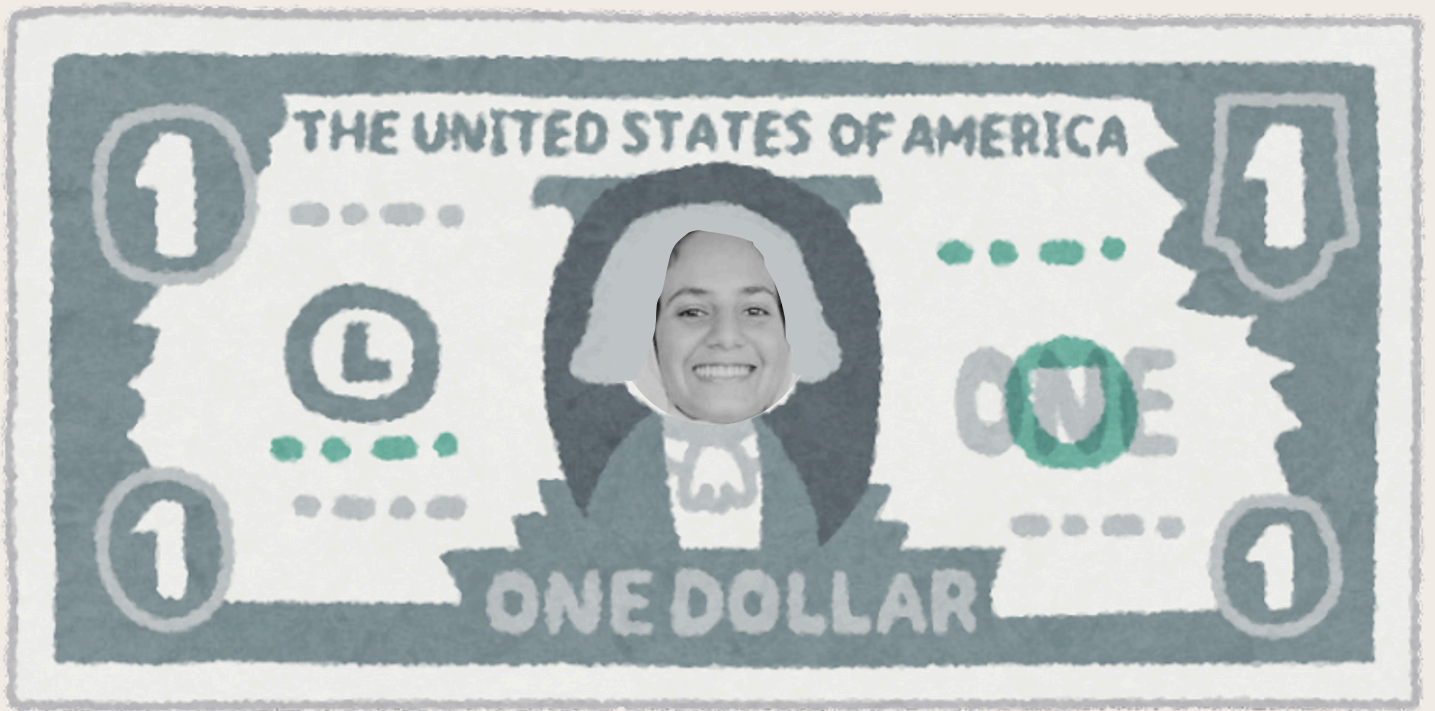


Pillar 4: TO of AUSSS

- Maintaining a good and rapid communication within EB and fellow TO.
- Participation in the Local General Assembly and ensuring proper documentation of plenary minutes
- Being an amazing EB Buddy
- Remain present within the EB, providing constant support in activities and decision making
- Representing AUSSS in the best ways in the General Assembly
- Dedicate this year to giving as much as possible to this committee in the same way it has always given me



IN ALYAA WE
TRUST



PLS VOTE